

MEETING MINUTES

Consolidated Dispatch Agency

Public Safety Complex Room 112

December 3, 2020

10:00 am

Meeting called by: Regular Meeting
Type of Meeting: CDA Management Committee Meeting
Facilitator: Director Jeanine Gauding, Consolidated Dispatch Agency
Attendees: Chief Jerome Gaines, Tallahassee Fire Department
Assistant Sheriff Steve Harrelson, Leon County Sheriff's Office
Chief Lawrence Revell, Tallahassee Police Department
Chief Chad Abrams, Leon County Emergency Medical Services
Director Jeanine Gauding, Consolidated Dispatch Agency

- I.* Call to Order (not recorded)
Director Jeanine Gauding called the meeting to order at 10:00 am.

- II.* Approval of Previous Meeting Minutes
Chief Jerome Gaines moved to approve the minutes from the November 14, 2019 regular meeting. Assistant Sheriff Steve Harrelson seconded the motion. Approval of all the minutes was unanimous.

- III.* Text to 9-1-1
Director Gauding reported that Emergency Management has the infrastructure ready and is responsible for notifications. Ten-digit dialing requirement will begin February 1, 2021; a new area code has been created.

- IV.* Mental Health Initiative
The City of Tallahassee City Commission approved the establishment of a team to include an Apalachee Center Counselor, Tallahassee Police Department Officer, and Tallahassee Fire Department Paramedic/EMT. The unit will be available to provide service on certain days and times, which are to be determined.

- V.* EMD, EFD, EPD ProQA Upgrades
Director Gauding reported that there were several changes to EPD. The upgraded protocols will be in place by February 2021. Pre-alerts will be eliminated. IAED will be on a conference call regarding alerts as they do not recommend them.

- VI.* Quadrants for Law Enforcement
On January 1, 2021 beat assignments are scheduled to change. The CDA is the main driver of the radio channels. Director Gauding advised that special works will not be staffed after 1:00 am, the channels will be patched. Chief Gaines suggested that TPD be

considered for possible communication center parttime employees. Assistant Sheriff Harrelson suggested bringing it up in a Liaison meeting.

VII. Funeral Home Rotation Lists

The CDA is currently being recognized as responsible for the rotation list. Chief Revell advised that the TPD Liaison will handle the rotation list. Assistant Sheriff Harrelson suggested to consult with both agency Liaisons.

VIII. Liaison Offices

It was discussed that the CDA will no longer have designated offices for Liaisons; they will have cubicles. Chief Revell agreed that cubicles are acceptable. Assistant Sheriff Harrelson stated the SO Liaison is not housed at the CDA. Chief Gaines and Chief Abrams made no comment regarding the Liaison offices.

IX. Digital Trunked Simulcast Radio System

The Digital Trunk Simulcast Radio System meeting will be rescheduled.

X. Adjournment

Chief Jerome Gaines moved to adjourn the meeting. Chief Lawrence Revell seconded the motion. The meeting adjourned at 10:46 am.