

## MEETING MINUTES

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Consolidated Dispatch Agency  
Board Meeting

Zoom Virtual Webinar  
August 27, 2020 2:15 PM

Meeting called by: Regular Meeting  
Type of Meeting: CDA Board Meeting  
Facilitator: Vince Long, County Administrator  
Attendees: Vince Long, County Administrator  
Sheriff Walt McNeil, Leon County Sheriff's Office  
Reese Goad, City Manager  
Director Jeanine Gauding, Consolidated Dispatch Agency

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*I. Call to Order*

Chairman Vince Long called the meeting to order at 2:16 PM on the Zoom platform.

*II. Approval of June 4, 2019 and February 3, 2020 Board Meeting Minutes*

City Manager Reese Goad made a motion to approve the minutes. Sheriff Walt McNeil seconded the motion. The motion was unanimously approved.

*III. Presentation of the CDA FY2021 Budget for Approval*

Director Jeanine Gauding presented the FY2021 budget to the Board which included a proposed increase of 8.7% over FY2020. The Motorola CAD maintenance, which was not included in the previous year, was added to the FY2021 budget. Attorney fees were added to cover counsel not covered by the City or County under the Interlocal Agreement. Rave software for schools: Chairman Long asked if there were questions, Sheriff McNeil advised no questions. City Manager Goad wanted the Public Safety Communications Operator (PSCO) pay discussion to be placed on record with the Director's comments. Director Gauding commented that new hires will continue to receive the \$2.00 per hour increase after completion of training in all four (4) PSCO positions. The pay rate will be a starting pay of \$14.97 per hour to \$16.97 per hour upon completion of training. The pay increase is needed for the CDA to remain competitive in the local job market. The PSCO pay increase is already included in the budget for FY2021. Chairman Long commented on the amount of overtime that the CDA is incurring and stated that it can be managed within the current year's budget and the FY2021 budget. He also mentioned that going forward overtime should not be an issue because of the salary adjustment. Director Gauding commented that with the retention rate and new hiring, the amount of overtime will be reduced. The motion to approve the FY2021 budget was made by Sheriff McNeil. City Manager Goad seconded the motion. The motion was unanimously approved.

*IV. Approval of the FY2018 Financial Audit*

Director Gauding presented the FY2018 financial audit to the Board. The audit was previously reviewed by former Director Steve Harrelson. Sheriff McNeil moved approval of the FY2018 financial audit. City Manager Goad seconded the motion. The motion was unanimously approved.

*V. Adjournment*

Chairman Vince Long adjourned the meeting at 2:23 PM.