

MEETING MINUTES

Consolidated Dispatch Agency
Board Meeting

Public Safety Complex Room 112
April 25, 2018 @ 9:00am

Meeting called by: Regular Meeting
Type of Meeting: CDA Board Meeting
Facilitator: Vince Long, County Administrator
Attendees: Vince Long, County Administrator
Sheriff Walt McNeil, Leon County Sheriff's Office
Reese Goad, Interim City Manager
Interim Director Tim Mahler, Consolidated Dispatch Agency

I. Call to Order

County Administrator Vince Long called the meeting to order at 9:08am.

II. Approval of 12/13/2017 Meeting Minutes

The first order of business was to approve the meeting minutes from the regular meeting on August 1, 2017. Interim City Manager Reese Goad made a motion to approve the minutes. County Administrator Long seconded the motion. Approval of the meeting minutes was unanimous.

III. CDA Director Search – COT HE Update

The process for the CDA Director search started in November 2017. City of Tallahassee Human Resources has received 102 applications, 28 met minimum requirements, 7 were offered interviews, and 4 were interviewed by Management Committee. Three candidates were selected to be interviewed by the Board which is scheduled for May 10, 2018.

IV. CALEA Accreditation Update

The CDA achieved 100% compliance in meeting the 212 communication center standards. The CDA will meet with the CALEA commissioners during the conference scheduled for July 25-28, 2018 in Grand Rapids, Michigan. Interim City Manager Goad and County Administrator Long congratulated the CDA on their success so far.

V. FY2019 Proposed Budget

The CDA met with the Management Committee regarding the FY2019 budget and it was unanimously recommended to be moved to the Board. The true-up from FY2017 showed a surplus of approximately 1.2%. The CDA is currently on the same track with the FY2018 budget. Interim Director Tim Mahler discussed the line items on the handout provided to the Board members. The CDA continues to move forward with regular communications with budget personnel from the City, County, and Sheriff's office. There was information provided by Interim Director Mahler related to the increase differences

between the budgets for FY2017, FY2018, and FY2019. Sheriff Walt McNeil inquired about the step plan that was initially included in the FY2019 budget. Due to the salary study not being completed, the step plan will be revisited at a later time. Sheriff McNeil made a motion to approve the proposed budget. Interim City Manager Goad seconded the motion. The approval of the FY2019 proposed budget was unanimous.

VI. New Business

Interim Director Mahler personally thanked all partnering agencies and liaisons for their participation with telecommunications week.

VII. Public Comment

No public comment.

VIII. Adjournment

The meeting was adjourned at 9:23am.